

Thursday 3rd October, 2019

Location: Club House, The Pit

HWAC Annual General Meeting Minutes



- Present: Lyndon Vaughan Prosser, Mick Monger, Mark Monger, Phil Wightman, John Horrobin, Steve Singer, Andy Darvill, Malc Palmer, Kim Monger, Richard Gault, Shara Gault, Finley Gault, Jenny and Trevor Seal, Alan Rees, Laurie Garner, Peter Aston, Kay Aston, Andy Monger, Callum Littlewood, Amanda Littlewood, Nick Wolverson, Emma Edwards, Julie Hawkins, Brad Hawkins, Luke Hawkins, John Watts, John Spencer, Cheryl Spencer, Josh Spencer, Rody Horrobin, Ian Dennis
- Apologies: No apologies

Meeting started: 18:35

1. Minutes of previous AGM

Minutes of 2018 meeting approved and signed

2. Chair's report

Precis of report given by Mark:

- We are currently a very strong club – good place
- Great spread of ages
- Looking at courses for membership going forward – grading etc, launched for all members who wish to participate
- Lots of activities going on – enhancing recreational status of the club, going into winter paddling sessions with a good membership.
- Big thanks to all volunteers and committee for supporting the club and grounds.
- Getting slightly closer with the land ownership activities, stalled but not going backwards – it will happen at some point!
- Investment into the club in 2020 with new BA's... reinvestment, and in buildings. Need to look after it but use it!
- Usage of the empty container for club members for boat storage now going well and generating a small income
- Huge thanks to all for supporting the club and who have helped out over the last 12 months – here's to the next.
- Approach the Sea Cadets over us opening the club for the event – Mark to speak to Pete
- Feedback in regards to the feeling both inside and outside of the club
 - o A 'wondrous place', warm and welcoming (Rhys Bedot)
 - o A fab place to participate, inclusive, involving and getting people together
 - o A welcoming place to outsiders to come and have a go

3. Secretary's report

A solid year, reiterate the comments from last year:

- The one thing is to ensure that the bureaucracy needed in running in an organisation is not forefront – it should be the activity itself – and that is what we have strived to do, and continue to strive to do

- Only a couple of meetings this year but it has mainly been business as usual we have not necessarily needed many due to the regular communication between all members of the committee on a ongoing basis, at club nights and out of 'office hours'.
- Committee roles: currently... (voluntary)
- Mark – as chairman for his tireless devotion to the club in obtaining kit, driving change, and spearheading the club in a successful direction
- Phil – keeping the books in place and the huge responsibility of running the finances. And being here to greet everyone week after week...
- Andy D – taking on a massively important role in any organisation and especially in recent years – safeguarding all membership, ensuring the ongoing training status of coaches and DBS checks, and maintaining our constitution
- Steve – land maintenance – week after week during the season, keeping the site accessible and the grass cut.
- John – maintenance of the website and ongoing improvements – 2018 to 19 will see further changes in automated processes lightening the burden of running the club further (calendar, automated billing, standardised charges etc)
- Mick – coaching is taken for granted but happens every week and requires co-ordination, and thanks to Steve, Andy M, Cameron, Kevin and Ade for all their assistance through the year imparting their skills and making the time on the water both informative and fun.
- And id like to make a special mention to Jenny and Trev – a significant and superb ongoing job of maintaining the toilets... a huge improvement and greatly appreciated

Looking to the future, 2020 and onwards... where are we moving and progressing towards?

- Name change – no longer HWATC – more representative.. HWAC
- Charitable status – investigate what we can do for funding and capitalise on local activities to benefit the member ship and community. Jon did a little work at the start of the year, and this needs to be investigated further
- Land ownership – ongoing expectation to take ownership of our land and develop it further for the benefit of the membership. Solicitor on board, and funds ring fenced for sorting this out. This stalled, and is still in the hands of Johnson etc... we're cued up and ready...
- Some concerns about activities going on around the borders and if we get ownership we need to strengthen our understanding of the legalities and boundaries and what can and cannot be done by our neighbours
- Container usage – developing and capitalising on the storage we have to best suit the needs of the group and members. Now a private storage and decked out superbly...
- New kit storage – investing in a new secure container for the kit shed and site maintenance kit, money ring fenced for this too. Quote being obtained and recent costs prove potentially advantageous
- Also – some maintenance required on the changing rooms roof – re-felting.. This was a task that needs to be done and not achieved.. winter group to get this sorted
- Key change – ongoing security lapses, and need to ringfence £500 to sort
- GDPR – seems to have passed off without issues, fully covered by policy posted on line and through the membership form
- Constitution – changes to reflect the name change and what we are aiming to provide as a community and recreational water sport group. Also – to get greater clarity and transparency for third party hiring in terms of costs and re-hiring... and also safeguarding updates. Many thanks to Andy for keeping on top of this.

- Charges for the site hire – there is a need to make this clearer for users of the site when hiring externally and expectations for commercial activities – after all, we are a non profit community group. Also implementing an annual price review in line with cost of living rises.
 - (funds received enable us to reinvest in kit and the facilities, and we use the kit possibly less than all external groups... needs to be equitable in usage and recompense for any damage seen (bell boats etc..)
 - Saying that – we are looking at new kit for 2020 with the replacement of the BA's at a cost of anything up to £1,500
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Activities:

- 100 miler – superb fun, well supported and the key thing is that we trounced everybody else!! Great social event
 - Superb veterans day recently, ably supported and well attended, great day
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- In summary, a good solid year of reinforcing the structure and future of the club – with plenty lined up to ensure its ongoing success in the community

Key thing here is participation – from all aspects of the group – committee and membership at large. We have a very strong group here which we should be proud of and getting stronger... But we need to keep that momentum going for 2020, 21 onwards.

We are here for the fun of paddling and the group activities – we do not want to bog this down with bureaucracy... which sadly will be a part of the club. So my aim is to make it as efficient, and easy to deal with as possible

Great club – great enthusiasm – and the site is a superb venue to sell the benefits of coming here...

Here's to the next year!

4. Financial report

Precis of the finances:

- Accounts to be audited at end of Oct
- 2017
 - Income - £5,228, Outgoing - £3,093, balance - £21,550
- 2018
 - income - £3,194, Outgoing - £2,277, balance - £22,731
- 2019
 - Income - £3,595, Outgoing - £1,962, balance - £24,194
- Investment apparent in the site and facilities
- Good position for a non profit organisation
- Money ring-fenced for investment
- Easier now we have online banking and applying for a card for easier payments and direct debits for the toilet hire

Full reports attached to the end of the minutes

5. Election of committee/Committee membership

Members elected as follows:

• Chairman	Mark Monger	Proposer	Second
• Treasurer	Phil Wightman	S Singer	M Palmer
• Secretary	Lyndon Vaughan Prosser	Mi Monger	L V Prosser
• Welfare	Andy Darvill	Ma Monger	J Horrobin
• Bookings (& website)	John Horrobin	Ma Monger	N Wolverson
• Base Manager	Alan Rees	Ma Monger	S Singer
• Coach Co-ordinator	Andy Monger	S Singer	R Gault
		P Aston	K Monger

6. Constitutional Changes

No constitutional changes tabled

7. AOB

- Ian Dennis introduced himself as a multi starred open and closed boat practitioner
 - He offered to run courses and workshops in both water crafts as well as overnight trips and expeditions.
 - A request for a show of interest generated a lot of hands up!

No further business:

Meeting was closed at 19.20

Thank you to all attended and contributed to the meeting and to the continued running and success of the club

Appendix Item 1

The following is the last committee listing prior to the re-election. To be updated for next meeting

Chairman

Mark Monger mark.monger@hotmail.com 07936 425955

Welfare Officer

Andy Darvill andydarv1@hotmail.com 07527 475985 (general enquiries)
07817 609922 (club nights & on water)

Secretary

Lyndon Vaughan Prosser nodnyl@hotmail.co.uk 01455 451990 / 07753 958445

Site manager

Steve Singer lynn.monger@ntlworld.com 07804 495404/01455 448045

HWATC Website and Bookings Clerk

John Horrobin hybrid_offspring@hotmail.com 07864 543573

Treasurer

Phil Wightman (membership) Philip.wightman@prettycar.co.uk 07850980184

Coach Co-ordinator

Mick Monger steve2ssboat@gmail.com 07973 305648

Appendix 2 - 2019 accounts:

HWATC Accounts for year ended 31st July 2019

Year start 01/08/2018 Year end 31/07/2019

	2018 / 19	2017 / 18
Income		
1 Club night entrance fees	£1,167.00	£1,454.00
2 Membership fees	£985.00	£780.00
3 Hire of club site fees	£1,294.17	£980.00
4 Donations and bank interest		
5 First Storage charge	£49.00	
Total income	£3,595.17	£3,194.00
Expenditure		
1 Refreshments	£133.08	£115.00
2 Maintenance	£297.34	£424.57
3 Office stationery and web site supplies	£128.49	£82.18
4 Electric supplies to site	£127.38	£178.97
5 Tackle fees	£858.00	£1,170.00
6 BCU affiliation and coach training	£417.80	£309.20
Total expenditure	£2,962.09	£2,277.92
Surplus of income over Expenditure	£1,633.08	£916.08
Opening Balances at 01/08		
	2018	2017
Cash in Hand (cash tin)	£1,282.40	£897.14
At bank Current account	£8,799.57	£8,000.78
At bank Deposit account (pass book)	£12,849.96	£12,849.96
	£22,731.93	£21,550.88
Closing Balance at 31/07		
	2019	2018
Cash in Hand (cash tin)	£516.77	£1,282.40
At bank Current account	£11,007.77	£8,799.57
At bank Deposit account (pass book)	£12,869.57	£12,849.96
	£24,194.11	£22,731.93