

- Present: Lyndon Vaughan Prosser, Mick Monger, Mark Monger, Phil Wightman , John Horrobin, Steve Singer, Andy Darvill, Malc Palmer, Margaret Palmer, Jenny Seal, Trevor Seal, Alan Rees, Laurie Garner, Andy Monger, Nick Wolverson, John Spencer, Cheryl Spencer, Josh Spencer, Ian Dennis
- Apologies: Cameron, Ade

1. Meeting started: 18:35

Minutes of previous AGM

Minutes of 2019 meeting approved and signed

2. Chair's report

Precis of report given by Mark:

- After many years serving as the chair for HWATC and then HWAC, Mark has decided to step back and focus on participating in coaching and helping manage the coach process
- The pandemic highlighted the need to focus on other opportunities
- Coach numbers suffered – dropping to 3 at one point, but now back to 6 off with suitable DBS checks in place
- Future to focus on for the club: maintenance, buildings, boats, site ground,
 - Need to create a list of activities and to focus on each singularly until complete
- Mark feels he has achieved a huge amount in the 10 years plus that he has occupied this role.
- Mark thanks everyone for the support and being in the position

3. Secretary's report

Precis of the report given by Lyndon

- A huge thank you to Mark for his huge contribution over the last decade.
- The group has moved from a bureaucratic organisation to focussing on the pastime of paddling and involving the community under the guidance of the committee we have put together
- The last 2/3 years have been the most challenging of times – pandemic, lockdown, isolation, income etc.
- We have survived through this by being diligent and with the fortune of reasonable funds – and with a hard core of members supporting the club
- We are in a reasonably stable financial status, but cannot sit on our laurels and need to reinforce the club especially with some expenditure due
- Land ownership is still dragging on, but is within grasp now – final stages with the solicitors.
- Some bureaucracy has crept in with the management of the land status, but the relationship with the user groups has improved, especially the fishermen.

- Future plans and activities for the club:
 - Complete land ownership
 - Land management group for site ownership
- Future plans and activities for the club:
 - Complete land ownership
 - Land management group for site ownership
- Shared land management
 - Land management – buildings, roof, etc.
- Focus on completion of tasks
 - Investment – financial security. Bill structuring, charges etc.
- Charges updated for 2022
- Bills due for solicitors
 - Strengthen membership
- Unsure group structure is in place to support expansion and opening of HWAC
 - Website
- Revitalise and keep fresh by ensuring weekly maintenance
- Keep in house, or support from external as well?
 - Roles and responsibilities
- Committee membership supported by others in the group who can support activities and take ownership of specific tasks
 - Charitable status
- Review whether this is appropriate to pursue, or research grants, lottery commission support, local government funding etc.
 - Kit shed replacement
- Estimation of £4000 for container to replace the aging kit shed
 - Kit update
- Assessment needed for BA's and general kit survey
- Not many activities beyond keeping club nights going when we were eventually allowed to open – people maintaining their own kit
 - Some open canoe days achieved
- Veteran's day held in 2021 and 2022.
 - All considered this a great success helping to promote the club and supporting a great cause
 - How do we expand upon this for next year and beyond
- Group support has been strong during the pandemic and kept the community spirit alive during a difficult period for all
 - Let's build on that for a successful 2023 club launch in April

And finally – we're here to paddle and have a lot of fun... let's not lose sight of what makes HWAC such a great place to come along to

Thank you to all of you who have made this club survive!!

4. Financial report

Precis of the finances:

- Accounts to be audited at end of Oct
- 2019
 - Income - £3,595, Outgoing - £1,962, balance - £24,194
- 2021
 - Income - £1,658, Outgoing - £1,037, Balance - £20,674
- 2022
 - Income - £1,017, Outgoing - £1,692, Balance - £19,999
- Significant increase in electricity charges now being seen – annual increase from £195 to £711
- Training costs to go up in 2023 as we have ended our three year discount period
- Book account requires to move to the main fund. Malcolm to take the book and contact Arthur Jones (second original signatory) to authorise move

Full reports attached to the end of the minutes

5. Election of committee/Committee membership

Members elected as follows:

		Proposer	Seconder
• Chairman	Nick Wolverson	LVP	MaM
• Treasurer	Phil Wightman	SS J	H
• Secretary	Lyndon Vaughan Prosser	NW	JS
• Welfare	Andy Darvill	LVP	MaM
• Bookings (& website)	John Horrobin	MP	SS
• Base Manager	Alan Rees	MiM	LVP
• Coach Co-ordinator	Andy Monger	JH	MaM

Please note – Andy Darvill has advised it is his wish to eventually step down from this role, but has kindly offered to bridge the gap until a volunteer can be appointed and handed over to

6. Constitutional Changes

Andy Darvill has reviewed the constitution and advised of the following changes that required AGM approval

- BCU Template wording is mainly adopted, but we need to consider removing the following:
 - Aim's and objectives: The term 'Charitable'.
 - Voted and agreed
 - Insurance and Liability: BCU states membership liability, whereas HWAC is not personal.
 - Agreed to remove the personal liability clause
 - We should have regular committee meetings, but have not held these consistently over the last few years.
 - Agreed to have formal quarterly meetings, an ad hoc in between as needed
 - Concern over the process for discipline and complaints
 - AD has reviewed this and separated the complaints process from safeguarding
 - The BCU process is lacking in impartiality
 - HWAC to have 3 independent members to review the complaint – and likewise 3 members if there is an appeal.
 - Safeguarding though has to be confidential and dealt with independently
 - Agreed by all – and thanks to Andy for the thorough review

7. AOB

- o Ian Dennis reiterated his desire to run courses for open boating and water skills as well as overnight trips and expeditions.
- o Mick stated that any e-mail communications were unlikely to be seen by him! Please contact by text/call etc
- o The WhatsApp group is a good method of communication for club activities and Jenny and Trevor have now been added at last!
- o Nick said a few words in welcome of his position.
 - Thanks for the welcome
 - Great opportunity
 - Wants to introduce some activities sheets to help promote ownership of activities at the site. (Now posted on the Whatsapp group)

No further business:

Meeting was closed at 19.40

Thank you to all attended and contributed to the meeting and to the continued running and success of the club

And we finished off with a well earned round of fish and chips!! (Thanks Phil for sorting!)

Appendix Item 1

The following is the new committee listing

Chairman

Nick Wolverson wolvo_7302@hotmail.co.uk 07985 143237

Welfare Officer

Andy Darvill andydarv1@hotmail.com 07527 475985 (general enquiries)
07817 609922 (club nights & on water)

Secretary

Lyndon Vaughan Prosser nodnyl@hotmail.co.uk 01455 451990 / 07753 958445

Site manager

Steve Singer steve2ssboat@gmail.com 07804 495404 / 01455 448045

HWATC Website and Bookings Clerk

John Horrobin hybrid_offspring@hotmail.com 07864543573

Treasurer

Phil Wightman (membership) Philip.wightman@prettycar.co.uk 07850980184

Coach Co-ordinator

Andy Monger suzukiman0385@hotmail.co.uk 07973 305648

Appendix 2 - 2022 accounts:

HWATC Accounts for year ended 31st July 2022

Year start 01/08/2021 Year end 31/07/2022

Income	2021 / 22	2020 / 21
1 Club night entrance fee's	£220.00	£108.00
2 Membership fee's	£320.00	£775.00
3 Hire of club site fee's	£174.00	£245.00
4 Donations and bank interest 12.60	£129.89	£12.60
5 Boat Storage charge	£173.00	£517.00
Total income	<u>£1,016.89</u>	<u>£1,657.60</u>
Expenditure		
1 Refreshments	£89.37	£0.00
2 Maintenance	£37.79	£50.18
3 Office stationery and web site supplise	£0.00	£183.20
4 Electric supplies to site	£711.94	£195.19
5 Thistle loss	£138.00	£232.32
6 BCU affiliation and coach training	£714.80	£235.80
7 Kit	£0.00	£160.00
Total expenditure	<u>£1,691.90</u>	<u>£1,036.69</u>
Income	£1,016.89	£1,657.60
Expenditure	-£1,691.90	-£1,036.69
Surplus of income over Expenditure	<u>-£675.01</u>	<u>£620.91</u>
Opening Balances at 01/08/		
	2021	2020
Cash in Hand (cash tin)	£643.19	£382.39
At bank Current account	£7,348.97	£7,021.46
At bank Deposit account (pass book)	£12,681.73	£12,669.13
	<u>£20,673.89</u>	<u>£20,052.98</u>
Closing Balance at 31/07/		
	2022	2021
Cash in Hand (cash tin)	£499.48	£643.19
At bank Current account	£8,803.04	£7,348.97
At bank Deposit account (pass book)	£12,696.36	£12,681.73
	<u>£19,998.88</u>	<u>£20,673.89</u>
finished with 31/07/2022	£19,998.88	£20,673.89
started with 01/08/2021	-£20,673.89	-£20,052.98
	-£675.01	£620.91

CLUB NIGHT ATTENDANCE. A.G.M

DATE: 27/10/2022

MEMBERS IN ATTENDANCE.

1	Lynne Green	
2	Cheryl Spencer	
3	John Spencer	
4	Josh Spencer	
5	Malcolm Palmer	
6	Margaret Farmer	
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COMMITTEE IN ATTENDANCE.

Chair		
out	Mark Monger	✓
in	Nick Wolverson	✓
Secretary		
	Lyndon Vaughan Proctor	✓
Treasurer		
	Phil Wightman	✓
Coach Co-ordinator		
	Andy Monger	✓
Coachies		
	Steve Singer	✓
	Mick Monger	✓
	Ian Dennis	✓
Wellfair Officer		
	Andy DaVill	✓
Grounds Co-ordinator		
	Alan Rees	✓
IT/Website Co-ordinator		
	John Horrobin	✓
Volunteers		
	Kim Monger	
	Jenny Seal	✓
	Trever Seal	✓

CASH

OUTGOINGS

Fish & Chip Supper	£ 103.00
Condiments	9.50

IN-COMING
